

## **Security Policy**

Autolift has taken reasonable precautions to ensure that your transactions and personal information are safe. Your transactions with Autolift are protected by <u>SSL certificates</u>, one of the highest industry-standard encryption systems used across the web.

SSL stands for Secure Sockets Layer. It is a system which exists partly in your Internet browser and partly on our web server computer. It encrypts (or encodes) your signals before sending them to our system using a special algorithm that is unique to Autolift.

To keep your information secure, Autolift provide safeguard in our systems via the following ways:

- Anti-virus protection stops threats before they reach our computer network.
- Firewalls prevent unauthorised access to our network.
- Secure transmissions maintain confidential information. Encryption technology such as Secure Socket Layer (SSL) is utilised when sending information between you and the bank. Security is achieved through:
  - Authentication to establish the validity of a transmission; this prevents another computer from impersonating the bank.
  - Encryption to scramble transmitted data over the Internet.
  - o Data integrity to verify that information sent to us has not been altered during the transmission process.

## Data storage

Any personal information collected by Autolift is stored on secure servers in secure facilities. Information stored on our web server computer is protected by firewalls, to prevent your data being accessed from any external computer. A restricted number of authorised Autolift staff has access to this system.

## Exclusions

While Autolift takes responsibility for the security of your data on our systems, we do not take responsibility for any unauthorised access to your personal information or loss of or corruption of data caused by any computer virus or Trojan horse or via any system from an Internet Service Provider linking your computer system with ours. If you have any reason to believe that there has been unauthorised use of your personal information, such as your password or credit card details, please notify us immediately.

We hope this clarifies our policy. If you have any further questions, please send us an email <u>info@autolift.com.au</u>, or contact us on 9534 0444.

Our goal is to provide you with full service and complete satisfaction, and we look forward to serving you.